



**UNIVERSITI KUALA LUMPUR
ROYAL COLLEGE OF MEDICINE PERAK
FACULTY OF MEDICINE**

OBSERVED LONG CASE

Doc. No:	UniKL/RCMP /FOM-03(WI)
Revision No:	01
Date	01 July 2017
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Prepared by:


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Academic Services Department
Faculty of Medicine, UniKL RCMP
Date : 22 June 2017

Approved by:

Name: Assoc. Prof. Dr. Syed Rahim bin
Syed Hamid
Position: Dean, Faculty of Medicine
Date : 22 June 2017

AMENDMENT RECORDS

No.	Date	Remarks	Revision No.	Approved by
1	09/05/14	Establishment	00	Dean, FOM
2	01/07/17	Amendment	01	Dean, FOM

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1.0 OBJECTIVE

The objective of this procedure is to provide a guideline for the conduct of Observed Long Case.

2.0 SCOPE

The scope of this procedure covers the Final Year MBBS Clinical Examination prior to the Professional Examination.

3.0 REFERENCES

- 3.1 Tomorrow's Doctor 2009, page 117
- 3.2 Faculty of Medicine, Academic Rules & Regulations
- 3.3 University Rules and Regulations, UniKL

4.0 DEFINITIONS/ABBREVIATIONS

UniKL	:	Universiti Kuala Lumpur
RCMP	:	Royal College of Medicine Perak
FOM	:	Faculty of Medicine
SOP	:	Standard Operating Procedure
OLC	:	Observe Long Case
MBBS	:	Bachelor of Medicine and Bachelor of Surgery

5.0 RESPONSIBILITY

- 5.1 Dean of FOM is responsible to ensure that this procedure is adhered to at Faculty level.
- 5.2 Dean/Deputy Dean/Module Coordinators / OLC Examiners / Phase/Year Coordinator are responsible to ensure that this procedure is strictly adhered.

6.0 PROCEDURE

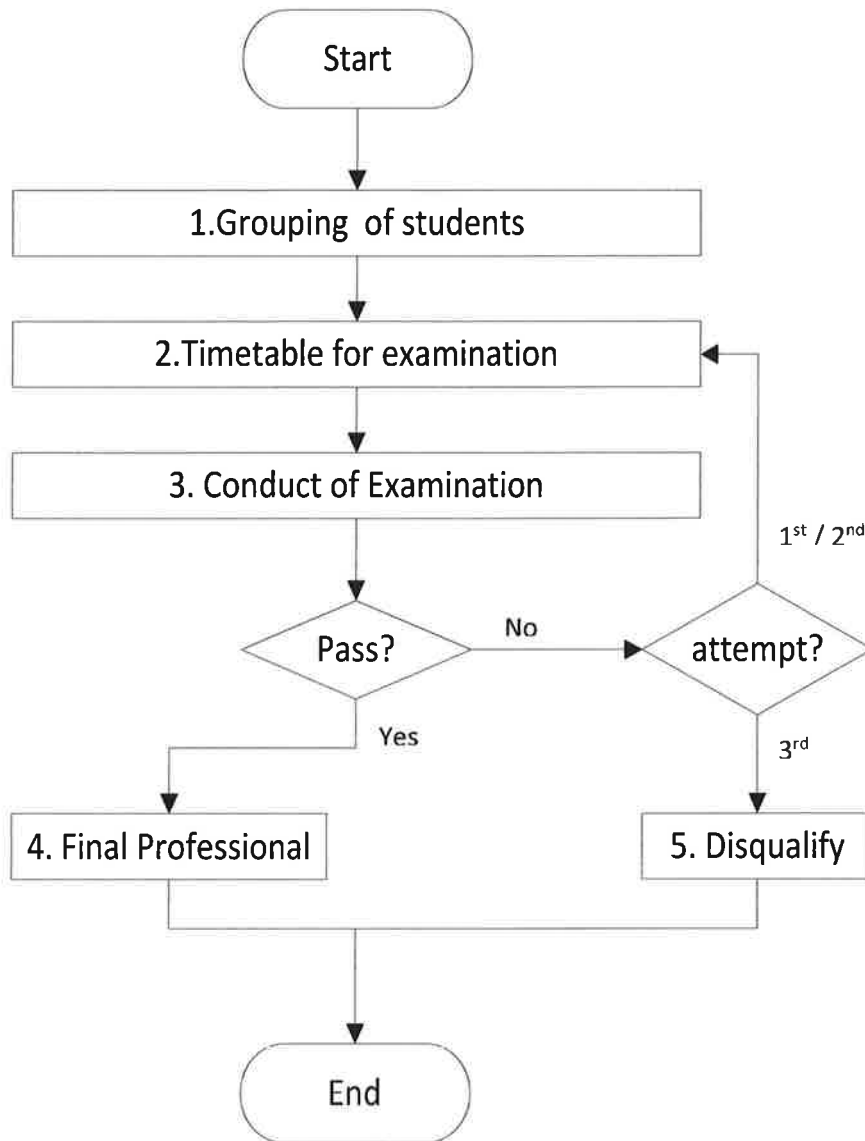
- 6.1 Refer to the process flow chart as in the next page.



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7.0 DESCRIPTION

No	Description	Person in Charge	Document	Duration
1	Students in the module are grouped and assigned to examiners.	Module Coordinators Academic staff	Examination Timetable	Within the module posting
2	Examiners and students are informed of the date, time, and place of clinical examination.	Module Coordinators Academic staff	Examination Timetable	Within the module posting
3	Conduct of examination and feedback on student's performance: Fail 1 st attempt. Repeat OLC examination before the end of module . Proceed to No. 2 and repeat OLC before the end of module Fail 2 nd attempt. Repeat OLC examination third attempt during the revision period before Final Professional Examination.	Examiners Module Coordinators Module Coordinators	Examination scoring scheme	Within the module posting Within the module posting Before the Final Professional Examination
4	Students who pass are qualify to sit for the Final Professional Examination.	Phase/Year Module Coordinators	Examination scoring scheme	Within the module posting
5	Fail 3 rd attempt: Disqualified from Final Professional Examination.	Dean	Examination scoring scheme	Revision period

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8.0 RECORDS

No	Titles/Records	Location/Responsibility	Retention Period
1	Examination timetable	Academic Services Unit	5 years
2	Examination answer scripts	Exam Unit	5 years
3	The Observed Long Case Proforma	Deputy Dean / Academic Office	5 years

**MBBS UNIKL YEAR 5 2017/2018
THE OBSERVED LONG CASE PROFORMA
MEDICINE MODULE**

Student		Observer	
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	Grade			
History	Deficient	Borderline	Satisfactory	Excellent
Introduction and establishment of rapport				
Systematic approach				
All relevant elements of history elicited				
Comments				
				Marks
				/50

	Grade			
Examination	Deficient	Borderline	Satisfactory	Excellent
Systematic approach				
Relevant systems examined competently				
Appropriate signs elicited				
Comments				

MBBS UNIKL YEAR 5 2017/2018
THE OBSERVED LONG CASE PROFORMA (Cont.)
CLINICAL ATTACHMENT 1

	Grade			
	Deficient	Borderline	Satisfactory	Excellent
Synthesis				
Differential diagnosis / problem formulation				
Plan of investigation				
Plan of management				
Comments				
General remarks				

Overall grading	Deficient	Borderline	Satisfactory	Excellent
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Signed :
(Observer)

Signed :
(Student)

Date :